



Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE

Tanggapan ng Manananggol Pambayan
Kagawaran ng Katarungan

DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

REQUEST FOR QUOTATION

The Public Attorney's Office will undertake a procurement transaction for the procurement of **TEN (10) UNITS OF UNINTERRUPTIBLE POWER SUPPLY, ONE (1) UNIT OF BROTHER DCP T720DW PRINTER, AND TWO (2) UNITS OF BROTHER DCP T420W PRINTER**, through Small Value Procurement (SVP) under Section 53.9 in relation to Annex "H", No. V, Subsection (D)8-a of the revised Implementing Rules and regulations (IRR) of Republic Act No. (RA) 9184, for the use of PAO-BARMM Regional and District Offices. The approved budget for the contract is **Sixty-FiveThousand Six Hundred Eighty Pesos (Php 65,680.00)** inclusive of government taxes and charges.

The Office hereby invites all interested suppliers or distributors to quote their lowest price on the item listed on the Price Quotation Form (Annex "A") subject to the General Conditions stated herein. Please submit your quotation duly signed by you or your authorized representative not later than October 26, 2023 to the address below:

PAO-BARMM REGIONAL OFFICE

2nd Floor, Buklod Building
1st Street cor. Summit Inn, MSU Campus, Marawi City 9700
paoarmm9a@gmail.com
0998-562-3141

For further inquiries, please look for:

MS. HAYANISAH B. LUCMAN

Administrative Officer V
PAO-BARMM

General Conditions:

1. ALL ENTRIES MUST BE SIGNED BY THE BIDDER OR AUTHORIZED REPRESENTATIVE;
2. DELIVERY LOCATION: PAO-BARMM REGIONAL OFFICE, 2nd Floor, Buklod Building, 1st Street cor. Summit Inn, MSU Campus, Marawi City 9700;
3. DELIVERY PERIOD: 7 CALENDAR DAYS UPON RECEIPT
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY (60) CALENDAR DAYS;

PRICE QUOTATION FORM

Date: _____

PAO-BARMM REGIONAL OFFICE
2nd Floor, Buklod Building
1st Street cor. Summit Inn, MSU Campus
Marawi City 9700

Sir/Ma’am:

After having carefully read and accepted the terms and conditions on the Request for Quotation, hereunder is our quotation for the item as follows:

Item No.	Description	Quantity (per unit)	ABC Total Price	Unit Price (Php)	Total Price (Php)
1	UNINTERRUPTIBLE POWER SUPPLY 1000 VA	10			
2	BROTHER DCP-T720DW Printer Print/Copy/Scan Long Size Wireless/Duplex/Automatic Document Feeder	1			
3	BROTHER DCP-T420W Printer Print/Copy/Scan A4 Size Wireless/Mobile Printing	2			
TOTAL					

(Total amount in Words)

The above quoted prices are inclusive of all cost and applicable taxes.

Delivery Period _____
Warranty _____
Price Validity _____

Very truly yours,

Name and Signature of Authorized Representative

Name of Company

Contact Number/s

Company Address

Email Address